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Make Every Minute Meaningful

Dear parents and carers,

Important messages

September 2026, Reception Year

Firstly, may I take this opportunity to offer you a very warm welcome to Marlborough Infant School. At Marlborough School we highly value activities and opportunities to ensure your child has a smooth transition into our school. We understand the importance of your child getting to know their new teachers and their learning environment to embed routines and relationships.

Please complete the online registration form, the log in details will be sent through to you via email from Applicaa. If you are having any trouble completing this, please contact the school office.

The below documentation should be brought to school between 10.00 am and 12.00pm or 1.30pm - 2.45pm between **Monday 20th April and Tuesday 28th April**. This is to secure your child's place at Marlborough.

The deadline for receiving this information is **Thursday 30th April 2026**.

- 2 x proof of address
- Your child's birth certificate or passport and any required visas.

We will be visiting local preschools in the following weeks to meet your child and their preschool key worker, beginning the transition process and getting to know your child. If your child is not at a preschool, or is attending one that is further away, please contact us to let us know so we can arrange another way to begin the transition process for your child.

We would like to invite all parents to come to an information evening on **Tuesday 9th June at 6.30pm**. This will be a meeting for parents only where we will give you information and invite

you to tour the whole school as well as the Early Years Unit. Staff will be on hand to talk to you and spend time answering any questions that you may have.

Then there will be 3 Stay and Play events at school, where you can bring your child to play with you in our Early Years Unit. There will be staff for you to talk to as well as a lovely opportunity for you to familiarise yourself and your child with the environment and staff. The dates for these are -

Tuesday 16th June 1.30-2.30pm

Tuesday 23rd June 1.30-2.30pm

Tuesday 30th June 1.30-2.30pm

Key information about the school can be found on our school and federation website's: -

www.marlborough.hants.sch.uk

www.boldfutures.co.uk

We want to help you and your child feel part of our school community as quickly as possible so communication between school and parents is vital. Once your child starts, we will send a link via email for Arbor. This is the app we use to send all communication to parents. Please sign up to this to allow you to receive all newsletters, trip letters and overviews of topics your child will be studying. Arbor is also where you will pay for school trips and clubs etc. We are a cashless school.

Lastly, we thank you for your support during this exciting time and we are all looking forward to getting to know you and your family.

Yours faithfully,

Mrs A Webb
Executive Headteacher